

Proof of Concept Template

1 Project objective

- A brief description of the main objective of the PoC
- Key questions that the PoC is intended to answer

2 Scope

- List of functionalities to be tested
- Clearly defined project boundaries (which is not part of the PoC)

3 Criteria for success

- Measurable indicators to determine the success of the PoC
- Expected results

4 Methodology

- Description of the technical approach
- Tools and technologies that will be used

5 Schedule

- Key milestones and deadlines
- Estimated duration of the project

6 Resources

- The team needed and their roles
- Budget

7 Risks

- Potential obstacles and a plan to mitigate them

8 Test plan

- Description of the testing process
- Data collection and analysis methods

9 Reporting

- Format and frequency of progress reports
- Plan for presentation of final results